

Request for Proposals

Title: CSL Local Dialog Facilitator

RFP No: 001/I/22/2026

Date of Issuance: 22 January 2026

1. Background

The Coalition for Sustainable Livelihoods (CSL) is initiating the **CSL Local Dialogues Series 2026** to respond to evolving local challenges and strengthen collective action for sustainable livelihoods across Aceh and North Sumatra. The series will be implemented as a structured tri-monthly webinar platform designed to translate knowledge, innovation, and partnership opportunities into locally grounded action, building lessons learned from previous CSL dialogue initiatives.

To support the effective delivery of this initiative, the CSL Secretariat is seeking a qualified facilitation partner to design, coordinate, and implement the Local Dialogues Series 2026. The selected partner will ensure a neutral, inclusive, and results-oriented process engaging CSL members, community actors, government institutions, private sector stakeholders, civil society organizations, academia, and development partners, while advancing four thematic areas: regenerative agriculture; agroforestry for sustainable landscapes; circular economy for local livelihoods; and living income and green financing.

2. Project Overview

The Coalition for Sustainable Livelihoods (CSL) is a multi-stakeholder platform that promotes collective action to advance sustainable livelihoods, economic development, and improved natural resource management in Indonesia. In Aceh and North Sumatra, CSL brings together government institutions, civil society organizations, local communities, private sector actors, academia, and development partners to strengthen collaboration and support effective implementation at the local level. Building on the outcomes of the CSL Webinar Series 2025, CSL identified a strong need for more practical, action-oriented engagement that translates dialogue into locally grounded solutions. In response, CSL will implement the Local Dialogues Series 2026 as a structured platform to facilitate inclusive, district-level discussions, foster collaboration, and support the design of concrete follow-up actions in priority landscapes across Aceh and North Sumatra. To support this process, CSL seeks to engage a qualified Local Dialogue Facilitator to ensure effective facilitation, stakeholder engagement, and continuity throughout the dialogue series.

3. Terms of Reference, Timelines, and Deliverables Schedule (See Attachment 2).

Output	Timeline	Payment Term
1. Inception & Facilitation Design Report: Outlining detailed workplan, facilitation methodology, stakeholder engagement and participant profiling approach, facilitation framework, and draft agendas for all Local Dialogue sessions.	Week II – IV March 2026	Termin 1 – 40%

2. Delivery and Facilitation of First Two Local Dialogue Webinars: Facilitation of Webinar 1 and Webinar 2, executive summary report, participant statistics, post-event social media content, and event highlights.	Week I - III July 2026	Termin 2 – 40%
3. Delivery of two Final Dialogue, Final report: Facilitation of Webinar 3 and Webinar 4, including the documentation package for the final session, a consolidated synthesis capturing cross-cutting lessons and outcomes, and the mapping of follow-up initiatives.	Week III Jan – II February 2027	Termin 3 – 20%

4. Submission Details

- a. Proposals must be received no later than **2 February 2026**, 11:59 PM Western Indonesia Time (WIB). Late submissions will not be accepted. Proposals must be submitted via email to hub@csl.or.id, and grantcontractid@konservasi-id.org. All proposals are to be submitted following the guidelines listed in this RFP.
- b. Validity of bid. 120 days from the submission deadline
- c. Clarifications. Questions may be submitted to hub@csl.or.id by the specified date and time in the timeline below. The subject of the email must contain the RFP number and title of the RFP. **Konservasi Indonesia** will respond in writing to submitted clarifications by the date specified in the timeline below. Responses to questions that may be of common interest to all bidders will be posted to the **Konservasi Indonesia** website and/or communicated via email.
- d. Amendments. At any time prior to the deadline for submission of proposals, **Konservasi Indonesia** may, for any reason, modify the RFP documents by amendment which will be posted to the **Konservasi Indonesia** website and/or communicated via email.

5. Minimum Requirements

- a. **Proven Experience in Strategic Planning and Organizational Development.**
The consultant or team must demonstrate strong experience in leading strategic planning processes, particularly in multi-year, development strategies, or platform development efforts. Expertise in areas such as governance, sustainability, stakeholders' analysis, or organizational development will be prioritized.
- b. **Facilitation and Stakeholder Engagement Expertise.**
The consultant must have the capability to develop and apply robust data collection tools (e.g., surveys, interview guides), analyze qualitative and quantitative data, and possess demonstrated ability to engage and manage diverse stakeholders, such as government, private sector, NGOs, and communities, through inclusive, participatory processes. Experience facilitating strategic workshops, focus group discussions, and multi-stakeholder consultations at district and provincial levels is essential.
- c. **Contextual Understanding and Jurisdictional Experience (Preferred).**

Familiarity with the socio-political, environmental, and institutional context of Aceh and North Sumatra, and/or prior work with jurisdictional or landscape-based initiatives will be considered a strong advantage. Consultants with relevant networks or local partnerships are encouraged to highlight them.

d. Adherence to Ethical Standards and Data Ownership.

The consultant must commit to upholding CSL's ethical standards and confidentiality agreements throughout the assignment. All data and reports produced under this contract will remain the sole property of CSL.

e. Bilingual Communication and High-Quality Reporting.

All deliverables must be professionally written and submitted in both Bahasa Indonesia and English. The consultant must demonstrate excellent communication, documentation, and reporting skills, with the ability to synthesize technical content into clear and actionable strategies.

6. Proposal Documents to Include

- a. Signed cover page on the bidder's letterhead with the bidder's contact information.
- b. Signed Representation of Transparency, Integrity, Environmental and Social Responsibility (Attachment 1)
- c. Technical Proposal.
 - i. Corporate Capabilities, Experience, Past Performance, and 3 client references. Please include descriptions of similar projects or assignments and at least three client references.
 - ii. Qualifications of Key Personnel. Please attach CVs that demonstrate how the team proposed meets the minimum requirements listed in section 5 (Minimum Requirements).
 - iii. Technical Approach, Methodology, and Detailed Work Plan. The Technical Proposal should describe in detail how the bidder intends to carry out the requirements described in the Terms of Reference (indicate Section 3 or Attachment 2). The technical proposal should be submitted separately from the budget proposal. It must clearly outline the proposed methodology and timeline and include the CVs of the team leader and all key team members involved in the project implementation. While there is no strict page limit, the proposal should be concise and focused. To ensure ease of access, please submit the file in PDF format with a maximum size of 2 MB, so it can be easily downloaded directly from email attachments without requiring external links.
- d. Financial Proposal. Offerors shall use the cost proposal template (Attachment 3).

7. Evaluation Criteria In evaluating proposals, **Konservasi Indonesia** will seek the best value for money considering the merits of the technical and costs proposals. Proposals will be evaluated using the following criteria:

Proposals will be evaluated ONLY against the Evaluation Criteria in the RFP (no other evaluation criteria may be considered for selection). The evaluation process will involve members and/or strategic partners of the CSL Working Group.

Evaluation Criteria	Score (out of 100)
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Technical Proposal: <ul style="list-style-type: none"> Quality, relevance, and clarity of the proposed facilitation concept, including session design, interactive methods, and the ability to translate dialogue into practical and actionable outcomes aligned with CSL objectives. 	40%/ Max points
Team Composition and Experience: <ul style="list-style-type: none"> Demonstrated experience of the organization and key personnel in facilitating multi-stakeholder dialogues or webinars, particularly on sustainable livelihoods, environmental sustainability, or related themes, including relevant geographic or sectoral experience. 	40%/ Max points
Cost Proposal: <ul style="list-style-type: none"> Cost-effectiveness, clarity, and appropriateness of the proposed budget in relation to the scope of work and expected deliverables. 	20%/ Max points

8. Proposal Timeline

RFP Issued	22 January 2026
Clarifications submitted to Konservasi Indonesia	22 January – 1 February 2026
Clarifications provided to known bidders	22 January – 1 February 2026
Complete proposals due to Konservasi Indonesia	2 February 2026
Final selection	9 – 22 February 2026

9. **Resulting Award** [Konservasi Indonesia](#) anticipates entering into an agreement with the selected bidder by **23 February 2026**. Any resulting agreement will be subject to the terms and conditions of [Konservasi Indonesia](#)'s Services Agreement. A model form of agreement can be provided upon request.

This RFP does not obligate [Konservasi Indonesia](#) to execute a contract, nor does it commit [Konservasi Indonesia](#) to pay any costs incurred in the preparation or submission of the proposals. Furthermore, [Konservasi Indonesia](#) reserves the right to reject any and all offers, if such action is considered to be in the best interest of [Konservasi Indonesia](#). [Konservasi Indonesia](#) will, in its sole discretion, select the winning proposal and is not obligated to share individual evaluation results.

10. **Confidentiality** All proprietary information provided by the bidder shall be treated as confidential and will not be shared with potential or actual applicants during the solicitation process. This includes but is not limited to price quotations, cost proposals and technical proposals. [Konservasi Indonesia](#) may, but is not obliged to, post procurement awards on its public website after the solicitation process has concluded, and the contract has been awarded. [Konservasi Indonesia](#)'s evaluation results are confidential and applicant scoring will not be shared among bidders.

11. **Code of Ethics** All Offerors are expected to exercise the highest standards of conduct in preparing, submitting and if selected, eventually carrying out the specified work in accordance with [Konservasi Indonesia](#)'s Code of Ethics [for GCF-funded projects only, add: "and the Green Climate

Fund's [Policy on Prohibited Practices](#)"]. Conservation International's reputation derives from our commitment to our values: Integrity, Respect, Courage, Optimism, Passion and Teamwork. **Konservasi Indonesia's** Code of Ethics (the "Code") provides guidance to **Konservasi Indonesia** employees, service providers, experts, interns, and volunteers in living **Konservasi Indonesia's** core values, and outlines minimum standards for ethical conduct which all parties must adhere to. Any violation of the Code of Ethics, as well as concerns regarding the integrity of the procurement process and documents should be reported to **Konservasi Indonesia** via its Ethics Hotline at www.ci.ethicspoint.com.

12. Attachments:

Attachment 1: Representation of Transparency, Integrity, Environmental and Social Responsibility

Attachment 2: Terms of Reference

Attachment 3: Cost Proposal Template

[Attachment X: any other attachments]

Attachment 1: Representation of Transparency, Integrity, Environmental and Social Responsibility

RFP No. [XXXXXXXX](#)

UEI Number (if applicable): [XXX-XXX-XXX](#)

All Offerors are expected to exercise the highest standards of conduct in preparing, submitting and if selected, eventually carrying out the specified work in accordance with [Konservasi Indonesia's Code of Ethics](#). [Konservasi Indonesia's Code of Ethics](#) provides guidance to employees, service providers, experts, interns, and volunteers in living [Konservasi Indonesia's](#) core values, and outlines minimum standards for ethical conduct which all parties must adhere to. Any violations of the Code of Ethics should be reported to [Konservasi Indonesia](#) via its Ethics Hotline at www.ci.ethicspoint.com.

[Konservasi Indonesia](#) relies on the personal integrity, good judgment and common sense of all third parties acting on behalf, or providing services to the organization, to deal with issues not expressly addressed by the Code or as noted below.

I. With respect to [Konservasi Indonesia's Code of Ethics](#), we certify:

- a. We understand and accept that [Konservasi Indonesia](#), its contractual partners, grantees and other parties with whom we work are expected to commit to the highest standards of Transparency, Fairness, and Integrity in procurement.

II. With respect to social and environmental standards, we certify:

- a. We are committed to high standards of ethics and integrity and compliance with all applicable laws across our operations, including prohibition of actions that facilitate trafficking in persons, child labor, forced labor, sexual abuse, exploitation or harassment. We respect internationally proclaimed human rights and take no action that contributes to the infringement of human rights. We protect those who are most vulnerable to infringements of their rights and the ecosystems that sustain them.
- b. We fully respect and enforce the environmental and social standards recognized by the international community, including the fundamental conventions of International Labor Organization (ILO) and international conventions for the protection of the environment, in line with the laws and regulations applicable to the country where the contract is to be performed.

III. With respect to our eligibility and professional conduct, we certify:

- a. We are not and none of our affiliates [members, employees, contractors, subcontractors, and consultants] are in a state of bankruptcy, liquidation, legal settlement, termination of activity, or guilty of grave professional misconduct as determined by a regulatory body responsible for licensing and/or regulating the offeror's business

- b.** We have not and will not engage in criminal or fraudulent acts. By a final judgment, we were not convicted in the last five years for offenses such as fraud or corruption, money laundering or professional misconduct.
- c.** We are/were not involved in writing or recommending the terms of reference for this solicitation document.
- d.** We have not engaged in any collusion or price fixing with other offerors.
- e.** We have not made promises, offers, or grants, directly or indirectly to any [Konservasi Indonesia](#) employees involved in this procurement, or to any government official in relation to the contract to be performed, with the intention of unduly influencing a decision or receiving an improper advantage.
- f.** We have taken no action nor will we take any action to limit or restrict access of other companies, organizations or individuals to participate in the competitive bidding process launched by [Konservasi Indonesia](#).
- g.** We have fulfilled our obligations relating to the payment of social security contributions or taxes in accordance with the legal provisions of the country where the contract is to be performed.
- h.** We have not provided, and will take all reasonable steps to ensure that we do not and will not knowingly provide, material support or resources to any individual or entity that commits, attempts to commit, advocates, facilitates, or participates in terrorist acts, or has committed, attempted to commit, facilitate, or participated in terrorist acts, and we are compliant with all applicable Counter-Terrorist Financing and Anti-Money Laundering laws (including USA Patriot Act and U.S. Executive Order 13224).
- i.** We certify that neither we nor our directors, officers, key employees or beneficial owners are included in any list of financial or economic sanctions, debarment or suspension adopted by the United States, United Nations, the European Union, the World Bank, or General Services Administration's List of Parties Excluded from Federal Procurement or Non-procurement programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension". [\[Include additional sanctions lists of the country of a public donor, if required by the donor.\]](#)

Name: _____

Signature: _____

Title: _____

Date: _____

Attachment 2: Terms of Reference

**Terms of Reference (ToR)
“Local Dialog Facilitator”
Tri-monthly Webinar, Maret-December 2026**

BACKGROUND:

The Coalition for Sustainable Livelihoods (CSL) is a multi-stakeholder platform that promotes collective action to drive economic development, reduce poverty, and improve natural resource management in Indonesia. In Aceh and North Sumatra, CSL advances this vision by fostering sustainable livelihoods, responsible production, and landscape-level conservation. The platform brings together government institutions, civil society organizations, local communities, private sector actors, academia, and development partners to strengthen policy alignment and support effective implementation at the local level.

Building on the CSL Webinar Series Sessions I and II (2025), CSL identified a strong and consistent demand for more practical, action-oriented dialogues that move beyond conceptual discussions. Participants emphasized the importance of locally grounded solutions, inclusive financing mechanisms, community-centred technologies, and sustained multi-stakeholder engagement. The impact reports also highlighted critical gaps related to capacity building of farmers, access to finance, district-level best practices, as well as the need for clearer pathways from dialogue to concrete follow-up actions.

Responding to these lessons learned, CSL will organize the Local Dialogues Series 2026 as a structured learning and collaboration platform designed to translate innovation into local action. Anchored in CSL's vision of collective action for economic development, poverty reduction, and improved natural resource management, the series will serve as an entry point for potential partners and donors to engage with CSL and collaboratively design and implement sustainable livelihood initiatives in priority landscapes both in North Sumatra and Aceh.

PROJECT OVERVIEW:

The CSL Local Dialogues Series 2026 is a tri-monthly webinar series designed to facilitate practice-based learning, cross-sector collaboration, and actionable partnerships to advance sustainable livelihoods in CSL priority landscapes in Aceh and North Sumatra. The series will convene community actors, local governments, private sector, civil society, and strategic platforms to jointly explore solutions, share operational experiences, and identify concrete pathways for collaboration and pilot initiatives. Through structured facilitation and targeted follow-up, the series aims to bridge dialogue with implementation, while strengthening CSL's role as a connector between local action, market actors, and development partners.

OBJECTIVES:

The CSL Local Dialogues Series 2026 aims to:

- Provide a structured platform for sharing knowledge and lessons learned on practical and scalable approaches to sustainable livelihoods across different landscapes and sectors.
- Facilitate alignment among local actors, policymakers, private sector stakeholders, and development partners through the engagement of CSL members and strategic partners to support coherent strategies, coordinated action, and the identification of collaboration opportunities.
- Support community-based approaches that integrate ecological sustainability with economic resilience by strengthening the capacity, coordination, and collaboration of implementing partners,

while enabling resource mobilization and the co-development of pilot initiatives through CSL's partnership network.

SCOPE OF WORK:

The selected vendor will be responsible for the organization and facilitation of the CSL Local Dialogues Series 2026, covering pre-event, during-event, and post-event phases. The scope of work includes, but is not limited to, the following:

1. Pre-Event Phase

- Coordinate closely with the CSL Secretariat to refine session objectives, agendas, and discussion frameworks in line with the overall series theme and CSL's strategic positioning.
- Support stakeholder mapping and participant profiling to ensure balanced representation of community actors, CSL members and strategic partners, policymakers, private sector, financiers, and technical experts.
- Assist in the identification and preparation of speakers and moderators, including the development of guiding questions and briefing notes.
- Design facilitation approaches and interactive methods to encourage practice-based discussion and meaningful engagement.
- Support logistical coordination including communications material for online sessions, including run-of-show preparation and technical rehearsals (in coordination with CSL and relevant service providers).

2. During-Event Phase

- Facilitate webinar as dialogue sessions in a professional, inclusive, and results-oriented manner.
- Ensure discussions remain focused on practical insights, local relevance, and opportunities for collaboration, in line with the session objectives.
- Encourage active participation and balanced dialogue among diverse stakeholder groups.
- Support real-time documentation of key discussion points, emerging themes, and potential follow-up actions.

3. Post-Event Phase

- Compile concise and structured post-event documentation, including discussion summaries, key insights, and identified collaboration opportunities.
- Support CSL in synthesizing outcomes across sessions to inform learning, communication materials, and partnership engagement.
- Facilitate follow-up coordination, including the identification of potential pilot initiatives, working groups, or partnership pathways, in close collaboration with the CSL Secretariat.
- Contribute inputs to monitoring and evaluation efforts, including participant feedback and reflection on facilitation effectiveness.

TARGET PARTICIPANTS:

The CSL Local Dialogues Series 2026 will engage a diverse and balanced group of participants to ensure practice-based discussions, meaningful knowledge exchange, and actionable outcomes.

The facilitator vendor is expected to support CSL in achieving inclusive and representative participation across the following stakeholder groups:

- Local community representatives, including farmers, indigenous and customary groups, cooperatives, and local economic factors such as UMKM and farmers association, with a focus on voices from CSL priority landscapes.

- Local and sub-national government representatives, particularly from relevant technical agencies and planning bodies involved in sustainable livelihoods, natural resource management, and local economic development.
- Civil society organizations, including local and national NGOs engaged in community development, environmental governance, and livelihood resilience.
- Private sector and financial institutions, including companies, investors, and financial service providers with interest in sustainable value chains, inclusive finance, and green financing.
- Academia and research institutions, contributing evidence-based perspectives, policy insights, and innovation relevant to the dialogue themes.
- Development partners and donors, including bilateral, multilateral, and philanthropic organizations interested in collaboration and co-investment opportunities.

PROPOSED SCHEDULE AND THEMATIC SESSIONS:

The CSL Local Dialogues Series 2026 will be conducted quarterly from March to December 2026, online webinars, with proposed thematic sessions:

- March 2026 – *Regenerative Agriculture*
Focus on soil health, climate resilience, and farmer-led regenerative practices.
Proposed collaboration: Cocoa Sustainability Partnership (CSP).
- June 2026 – *Agroforestry for Sustainable Landscapes*
Integration of forest conservation, agriculture, community livelihoods, and disaster risk reduction.
Proposed collaboration: Sustainable Coffee Platform of Indonesia (SCOPi).
- September 2026 – *Circular Economy for Local Livelihoods*
Sustainable value chains, waste utilization, and community-based enterprises.
Proposed collaboration: Lingkar Temu Kabupaten Lestari (LTKL).
- December 2026: *Living Income and Green Financing*
Inclusive finance, blended finance, and pathways for community access to green funding.

DELIVERABLES AND PROPOSED PAYMENT:

The contract period for the selected vendor will run from February 2026 to February 2027, with payments made based on the successful completion and approval of agreed deliverables by the CSL Secretariat.

Milestone	Deliverables	Outputs / Means of Verification	Timeline (Payment Schedule)	Proposed Payment
Milestone 1 – Inception & Facilitation Design	<ul style="list-style-type: none"> - Inception meeting with CSL Secretariat - Detailed facilitation design and workplan for the full series - Session frameworks and draft agendas for all four dialogues - Stakeholder mapping and participant profiling approach 	<ul style="list-style-type: none"> - Approved inception report and workplan - Facilitation framework and draft agendas validated by CSL Secretariat 	March 2026	40%
Milestone 2 – Delivery of First Two Dialogues	<ul style="list-style-type: none"> - Facilitation of: <ul style="list-style-type: none"> • Webinar 1 • Webinar 2 - Documentation package for each session (summary, participant list, photos, materials) 	<ul style="list-style-type: none"> - Three dialogue sessions successfully conducted - Minimum 50 participants per 	March–July 2026	40%

		dialogue with cross-sector representation - Documentation packages submitted and approved		
Milestone 3 -Delivery of two Final Dialogue, Final report	<ul style="list-style-type: none"> - Webinar 3 - Webinar 4 - Documentation package for final session - Consolidated synthesis note capturing cross-cutting lessons and outcomes - Mapping of follow-up initiatives 	<ul style="list-style-type: none"> - Final dialogue successfully conducted - Approved final report and follow-up mapping document 	December 2026 – February 2027	20%

REQUIRED QUALIFICATIONS:

The vendor is expected to meet the following minimum qualifications:

- Demonstrated experience in organizing and facilitating multi-stakeholder webinars events, particularly in Aceh, North Sumatra, or comparable national contexts in Indonesia.
- Proven track record in facilitating discussions on environmental sustainability, sustainable livelihoods, natural resource management, or governance-related themes, with the ability to translate complex issues into structured and actionable dialogue.
- Strong and established networks with relevant stakeholders, including civil society organizations, community-based organizations, associations or platforms, private sector actors, and provincial or national government institutions. Existing collaboration experience with relevant national or sectoral platforms will be considered an advantage.
- Capacity to manage facilitation deliverables, including agenda design, moderation, stakeholder engagement, documentation, and synthesis of dialogue outcomes in line with donor and partner expectations.
- Ability to produce high-quality documentation and visual materials, including presentations and social media content, in both Bahasa Indonesia and English.
- Strong coordination and communication skills, with the ability to work closely with the CSL Secretariat and partners across different timelines.

EVALUATION CRITERIA:

Proposals submitted by prospective vendors will be evaluated based on the following criteria:

1. Institutional and Personnel Experience (40%)
Demonstrated experience of the organization and key personnel in facilitating multi-stakeholder dialogues or webinars, particularly on sustainable livelihoods, environmental sustainability, or related themes, including relevant geographic or sectoral experience.
2. Proposed Webinar Concept and Facilitation Approach (40%)
Quality, relevance, and clarity of the proposed facilitation concept, including session design, interactive methods, and the ability to translate dialogue into practical and actionable outcomes aligned with CSL objectives.
3. Financial Proposal / Budget (20%)
Cost-effectiveness, clarity, and appropriateness of the proposed budget in relation to the scope of work and expected deliverables.

TERMS AND CONDITIONS:

- The proposed team and personnel must adhere to CSL's ethical standards and comply with all confidentiality requirements throughout the duration of the assignment.
- All deliverables and documentation must be submitted in both Bahasa Indonesia and English.
- Following contract signing, the selected vendor is expected to commence work immediately, with the first deliverable (Inception & Facilitation Design) targeted for completion within the initial implementation period, in line with the agreed workplan and CSL Secretariat coordination.
- Intellectual Property: All materials, documentation, and outputs developed under this Terms of Reference shall be the exclusive property of CSL.

Attachment 3: Cost Proposal Template

The cost proposal must be all-inclusive of profit, fees or taxes. Additional costs cannot be included after award, and revisions to proposed costs may not be made after submission unless expressly requested by **Konservasi Indonesia** should the offerors proposal be accepted. Nevertheless, for the purpose of the proposal, Offerors must provide a detailed budget showing major expense line items. Offers must show unit prices, quantities, and total price. All items, services, etc. must be clearly labeled and included in the total offered price. All cost information must be expressed in **IDR Indonesian Rupiah**.

If selected, Offeror shall use its best efforts to minimize the financing of any taxes on goods and services, or the importation, manufacture, procurement or supply thereof. If Offeror is eligible to apply for refunds on taxes paid, Offeror shall do so. Any tax savings should be reflected in the total cost.

Cost Breakdown by Cost Component

EXPENSES ITEMS		Price/unit	Unit cost	Qty	Total amount
	Honoraria				
a)	1 Resource Person Local Dialog (official rate)	1.500.000	4 persons	4 event	24.000.000
	Materials				
b)	1 Zoom business (annual subscription)		1 package	1 year	
	2 E-gift for webinar participants		5 persons	4 event	
	Others				
	1 Dialogue Facilitators		1 persons	4 event	
	2 Data collection & session documentation		1 package	4 event	
c)	3 Technical/ Livestreaming Operator		1 package	4 event	
	4 Content creation and visual design		1 package	4 event	
	5 Post-Dialogue Analysis and Insight Development		1 package	4 event	
GRAND TOTAL					